

# INVEST YOUR TALENT IN ITALY PROGRAM

## Frequently Asked Questions

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## About IYT

### *What does the Invest Your Talent in Italy Program offer me?*

By participating at the Invest Your Talent in Italy Program, you will have the opportunity to:

- develop your academic and technical skills through a range of **CORSI DI LAUREA MAGISTRALE** (MASTER'S DEGREE COURSES ) and **MASTER PROGRAMS** (ONE-YEAR POSTGRADUATE COURSES) **TAUGHT IN ENGLISH** at prestigious Italian Universities;
- increase your practical skills for your future career, by attending an **ON-THE-JOB TRAINING** at leading Italian companies while completing your academic work.

### *How much are the IYT scholarships worth and what do they cover?*

The IYT scholarships are worth € 8.100 (€ 900,00 per 9 months) with tuition fees exemption.

**THEY DO NOT COVER:** Tassa Regionale per il Diritto allo Studio (Regional Tax), stamp duty; any expense regarding accident insurance and/or civil liability; the health insurance policy. Grantees must take out a Health insurance policy to bear any expenses due to illness or accident.

## Requirements

### *How do I know if I am eligible to apply for the Invest Your Talent in Italy Program?*

Eligibility requirements to apply are:

- To be Citizen of one of the 15 Countries listed in the Call (**Azerbaijan, Brazil, Colombia, Egypt, Ethiopia, Ghana, India, Indonesia, Iran, Kazakhstan, Mexico, People's Republic of China, Tunisia, Turkey and Vietnam**);
- To have been born ON or AFTER January 1<sup>st</sup>, 1994 , except for the only renewal scholarships;
- To hold a Bachelor's Degree to enroll in the chosen Master's degree Program (Laurea Magistrale or Master Universitario);
- To have at least a B2-level of English. An English language certificate within the Common European Framework of Reference for Languages (highly recommended IELTS, TOEIC & TOEFL) is required.

A candidate who has obtained an English-taught Bachelor's Degree can submit a certificate issued by his/her university, stating that English is the medium of instruction in that university/course/faculty.

- Proof of proficiency in Italian is not mandatory, but it will be taken into consideration in the selection process.

*I am a student in my final year of a Bachelor's program, but I have not yet completed my degree.*

*Can I apply for the scholarship?*

No, you cannot apply; you need to have completed your Bachelor's Degree to apply.

*I have completed my Bachelor's program but I have not yet received my Degree from University.*

*Can I apply for the scholarship?*

You can apply on condition that you submit a document from your university certifying that you have completed your Bachelor's program and are waiting for your diploma. This document must be issued and signed by a representative of the Academic Registrar's Office.

*I am currently studying at an Italian university. Am I eligible for the IYT Program?*

No. Students who are in Italy and are already in regular attendance at an Italian University are not eligible to apply for the IYT Program.

*I have obtained an Italian Bachelor's Degree (Laurea): am I eligible for the IYT Program?*

No. Students who have obtained an Italian University degree are not eligible to apply for the IYT Program.

*May I apply for the IYT scholarship in the second semester?*

No. Both your academic studies and the IYT scholarship must start in October.

## How to apply?

*How do I apply for the IYT scholarship?*

First, you need to check the universities and the courses included in the Program at: <http://www.postgradinitaly.esteri.it/postgradinitaly/en/iyt-courses>.

The areas of study are Engineering-Advanced Technology, Management-Economics, Design-Architecture. After choosing the course, you have to contact the university for the pre-application, indicating that you are an IYT applicant. **Only once you have submitted your pre-application to the University you can start your online application at:**

<http://investyourtalentapplication.esteri.it/SitoInvestYourTalentApplication/progetto.asp>

**Please be advised that you might not receive the admission decision from the university at this stage.**

Please remember that the course you are applying to must be closely related to your Bachelor's degree. It is the responsibility of the University to evaluate whether your BA (undergraduate degree) is relevant to the chosen course of study.

*What are the required documents to complete my application?*

The following documents must be submitted in order to complete your application:

- Academic Transcript with all exams and grades;
- Certificate of your first academic degree (Bachelor's Degree);
- (Documents issued in English, French and Spanish are accepted)
- A video no more than one minute long about motivations;
- CV/Resume;
- English language certificate;
- Italian language certificate. It is not mandatory but, if submitted, it will be evaluated and a score will be assigned;
- Valid Passport

**Please note that incomplete applications will not be accepted.**

**Start collecting the required documents beforehand and do not wait until the deadline approaches!**

*Should the required documents be of a particular format / size?*

All files must be in PDF-FORMAT; the size of each document must be less than 1 MB.

*Which web browser can be used?*

Recommended browsers are: MOZILLA FIREFOX / INTERNET EXPLORER.

*Which type of Video format and what file size may I upload?*

You must use only the MP 4 FORMAT; your video must be less than 10 MB in size.

*My transcript and my academic degree have been issued in a language other than English, French and Spanish. Is an official translation required?*

Yes. If the original documents are in a language other than English, French and Spanish an official translation into English is required. It must contain an original stamp of an official translator, be certified as true copy of the original documents in the original language. In case translation is needed, both the original language documents and the official English translations must be provided; **they must be scanned into ONE FILE.**

*When completing my application I have omitted something / I would like to change/edit something on my application: what do I have to do?*

You can make changes at any time before you submit your application, but be advised that **once an application has been submitted it is not possible to edit it.**

*When uploading I have missed a document: can I send it by email after the closing date?*

No. Applications need to be submitted with all the requested supporting documents BY THE CLOSING DATE.

### ***Is the TOEIC Certificate accepted?***

Yes, it is accepted. For further information visit:

<https://www.etsglobal.org/Global/Eng/content/download/890/13127/version/9/file/Mapping+the+TOEIC+and+TOEIC+Bridge+Tests+on+the+CEFR+-+MAR338-LR.pdf>

### ***How should I fill in the personal information section of the online application form?***

**You must include your full surname and all of your given names as stated in your passport.**

### ***When is the application deadline?***

The deadline for submitting your application is **February 27, 2020 until 12:00 (midday - Italian Time)**.

### ***Will I be notified when my application is received?***

You will not receive an email confirmation of submitted application, but an automatic notification (“Thank you for applying to IYT in Italy...”) will be displayed on your screen.

### ***When and how will I find out if I have been awarded the Invest Your Talent in Italy scholarship?***

In mid-June 2020 you will be notified by email to the account you listed on your application.

### ***I have been awarded a scholarship, what should I do now?***

For all information regarding the enrollment procedure and the visa application you have to refer to the Italian Embassy in your Country. The staff of the Embassy will support you during the whole procedure. Please note that you can refer to Uni-Italia on site Centers for assistance and support with the pre-enrollment procedure if you are a citizen from one of these Countries:

- India,
- Indonesia,
- Iran,
- People's Republic of Republic of China,
- Vietnam.

Furthermore, should you find any difficulty the Italian Embassy cannot deal with, you can refer to the IYT Committee.

### ***Can the Invest Your Talent in Italy scholarship be combined with any other scholarship?***

No. The Invest Your Talent in Italy scholarship is incompatible with any other scholarship and/or any other financial aid provided by the Italian Government or any Italian Public institution.

In case a student has been awarded more than one scholarship he/she **must choose which one he/she will keep and decline the other**.

***I have been awarded the Invest Your Talent in Italy scholarship: can I participate in any international study program?***

No. The grant holder cannot participate in the ERASMUS exchange program or in other international mobility programs promoted by Universities. He/she cannot carry out his/her thesis research abroad, nor can he/she apply for an internship abroad.

The high degree of commitment required by the IYT program (CFU achievement, compulsory attendance of the Italian language course, internship at the Italian company) does not allow participation to other training courses offered by Universities.

***Can I apply for more than one course?***

**No. You can apply only for ONE course.** Multiple applications – by using different email addresses - are strictly prohibited (see art. 3.2 of the Call) and will be rejected.

The second choice is only possible for those courses which accept a limited number of students. In this case the second choice is displayed automatically when completing the application.

***Is it possible to change the university course I applied for at a later date? Will that affect my scholarship?***

No. It is not possible to enroll to a course different from the course you have chosen in your IYT application and still maintain the scholarship.

***When and how will I receive my scholarship?***

Grantee will receive a 900/00 € monthly allowance on a quarterly basis, which will be paid on his/her Italian bank account (900/00 € / 1 month – 8.100/00 € / 9 months).

The scholarship will cover a period of study of 9 (nine) months starting from October 1, 2020.

Disbursement procedures will begin at the end of each quarter. Individual payments will therefore commence after that period.

***If I have to defer my admission and attend the university in the 2nd semester, can I still maintain my IYT scholarship?***

No. It is not possible to defer admission in the 2<sup>nd</sup> semester and maintain the eligibility for receiving the scholarship.

## **Scholarship Renewal**

***How do I apply for the renewal of my scholarship?***

In case of a two-year course (Laurea Magistrale) you can apply for the renewal of your scholarship for the second year.

In order to apply for the renewal of the scholarship, candidates must upload to:

<http://investyourtalentapplication.esteri.it/SitoInvestYourTalentApplication/signin.asp> the following documents by June 30<sup>th</sup>, 2020:

- University transcript of the exams (Certificato Universitario degli Esami sostenuti CFU);
- A certificate of attendance of the Italian language course offered by the host University;
- “Internship declaration”.

### ***What are the scholarship renewal requirements?***

In order to receive the scholarship for the following academic year applicants must meet the following requirements:

- 1) complete a minimum of 30 credits by June 30<sup>th</sup> 2020;
- 2) provide proof of regular attendance of Italian language classes;
- 3) provide the Italian company’s internship declaration.

### ***How can I prove I have attended the Italian language course?***

You must upload either a certificate of attendance released by your University or your Transcript of Records (in case an exam of Italian language is mandatory for your course). In this case, your Transcript of Records should be uploaded twice.

### ***Where can I find the Transcript of Records (ToR)?***

The ToR is available on your personal area on the University website. You can download it from the University online services. Remember to sign your ToR before uploading.

## **Internship**

### ***How will an internship in Italy benefit me?***

You will have the privilege to have a professional experience in the sector of your interest confronting yourself with leading Italian companies of each sector. You will have the opportunity to expand your professional and personal horizons, along with creating a network that will help your capabilities and creating possible future partnerships.

### ***What do you mean by internship?***

As the winner of IYT scholarship, you must be aware that you are required to complete an internship period in a leading Italian company. Part of the student duties is to carry out a full-time internship that lasts three months. The internship program must be completed through the following instructions:

- 1) For Laurea Magistrale (LM): anytime from the end of the first summer session until July of the last semester. You may have to skip certain classes and do the exam at a later date in accordance with your university.
- 2) For Master Course: it must begin before the end of the academic year, and will entail missing certain classes that will overlap with the internship.

**The internship is the core of the Program, therefore it is mandatory.**



### ***How do I find the internship?***

In order to find an internship:

- 1) contact the career service of your university and follow their instructions;
- 2) In case the Invest Your Talent Committee has an internship offer to present, the Committee will contact the student directly and present that offer. There is, however, the possibility that the offer is in another city than where the student is studying.
- 3) You may also find autonomously the internship or through your university tutor but you will still follow the career service instructions and inform the Invest Your Talent Committee.

### ***What do you mean by “scholarship renewal”?***

Renewal: To apply for a scholarship renewal, the student must submit the application via the platform: <https://investyourtalentapplication.esteri.it> in the "MY APP" menu > My application > Scholarship Renewal, uploading the following documents: University Transcript of the exams (CFU), Certificate of Attendance of the Italian Language Course offered by the Universities and the Italian Company's Internship declaration. Prior to the beginning of the program, you must have already an internship **drawn up** approved by Invest Your Talent Committee.

### ***When and where should I do my internship?***

The internship takes place in Italy in an Italian company, and must last three consecutive months. Therefore in accordance with your tutor at the University you shall plan a suitable period for you to do the internship.

Please note that you cannot undertake the internship once you have completed your studies: failing to fulfill this commitment can affect the regular payment of the scholarship.

If you started an internship without asking the university's permission, you must contact the Career Service at once to make the “Convenzione di Stage” and the “Progetto formativo”. If you do not follow these instructions, the internship will not be valid.

Please note that the students sponsored by partners of IYT program are required to complete the internship at those companies.

### ***What is the “Convenzione di Stage”?***

In order to be legal and covered by insurance, internships must be subscribed by a document called “Convenzione di Stage”. It is a contract between yourself, the University, and the Company you will be interning at. This document contains the university commitment related to the student's insurance during the working period.

### ***What is the “Progetto formativo”?***

The *Progetto formativo* simply states what are the main tasks for the students, what are the objective of the traineeship, and a brief description of the internship. It is a document which has to be signed by the University tutor in agreement with the company you are doing the internship at. Please note that it has nothing to do with your scholarship renewal: it is needed for ECTS approval and insurance coverage.

***Where I can found documents for the “Convenzione di Stage” and the “Progetto formativo”?***

All the documents are already available in templates. You just have to ask your University career service to activate the internship procedure. They will give you all the documents needed and the procedure to follow. You just will have to bring or send the document to the company so that they can sign it and subscribe it.

Once your *Convenzione di Stage* document set, your internship can begin.

***In order for the internship to be valid for IYT, you need to send us the document confirming the establishment of the internship.***

***Will I be paid for the internship?***

There is no economic compensation other than the scholarship compensation.

***Are travel expenses to and from my internship placement covered?***

For the entire period of your stay in Italy, you are required to take care of your travel expenses at your own cost.

***Does the company provide the accommodation?***

For the entire period of your staying in Italy, you are required to take care of your accommodation at your own cost and expenses. The company will not provide any assistance with the accommodation process.

***What is the possibility to extend the internship after the three months period?***

You can extend the internship period for an additional three months only if the focus of your thesis is based on the internship at no additional economic compensation.

After contacting the career service and following their instructions, do I need to do anything else before starting the internship?

Yes, you must write the IYT Committee an email informing the Committee about the details of your internship. You must also inform the company where you will begin your internship to contact the IYT Committee, and assure that the company will register to the IYT platform.

***My internship is already registered in my study plan at my University. Should I do something with IYT?***

Yes, you do. You have to contact IYT before you have started the internship in order to allow us the registration of the company on our IYT platform.

***How am I going to finish 3 months internship before the end of scholarship program?***

As a winner of an IYT scholarship, while studying in Italy you must attend an internship. Therefore in accordance with your tutor at the University you shall plan a suitable period for you to do the internship.

Please note that **you cannot undertake the internship** once you have completed your studies: failing to fulfill this commitment can affect the regular payment of the scholarship.